

MINUTES
Lowell Point Community Council, Inc
Annual Meeting
Saturday June 9, 2019

- 1) Call to Order: President McCracken called the meeting to order at 6:18 PM
- 2) Roll Call: Jim McCracken, Charlene Doris, Kendall Wiley, William Pfisterer, Joanne Pfisterer, Hank Harrison, Sue Lang, Ken Lang, Chip Arnold, Teri Arnold, Mica VanBuskirk, Karl VanBuskirk, Nick Jordan, Todd Marcus
- 3) Introduction of Guests: Jack Ransom Alaska State Parks, also new volunteer from LP State park
- 4) Approval of Agenda:
- 5) Approval of Past Minutes: May 2019 **Motion to approve by Todd Marcus, 2nd by Chip Arnold. Hearing no objection, the motion carried.**
- 6) Public Comments: Moved to position after Item 8 – New Business
- 7) Unfinished Business:
 - a) **Village Safe Water:** President reviewed history of Village Safe Water Program. There is still money in the coffers for us - about 2.2 million. Todd Marcus and Chance Miller plan to meet with the Village Safe Water folks in Anchorage this Fall. Most of the folks whom we have met with in the past have now retired. A discussion on the different concerns on both ends of Beach Dr. There is a rock spine that may be blocking the sweet water from the south end of Lowell Point. Details in the engineering binders in the office. Discussion included a series of water tanks or water truck to deliver water. President mentioned an operating budget of \$35,00 to \$ 40,000 per year. The team is asked to inquire as to what we can do with the money that is already appropriated.
 - b) **Website:** The website is up and running. www.lowellpoint.org. There is a page dedicated to the fire department. Will work with Administration Assistant to add documents to the page(s). Karl mentioned that there is also a LPVFD FaceBook page.
The question was asked: how far back do we want to archive? Discussion followed.
Chip Arnold moved that we have 3 years LPCC MINUTES online. 2nd by Todd Marcus. Following discussion, the motion passed unanimously.
Chip Arnold indicated that we do not have a paperwork retention policy.
The membership authorized the Board of Directors to investigate how much other information, such as insurance policies, should be retained and for what time period.

MINUTES
Lowell Point Community Council, Inc
Annual Meeting
Saturday June 9, 2019

- c) **Building Committee:** The fence has been installed after several years of waiting. Thanks to George Walker and Chip Arnold for overseeing the process.
- LifeMed helicopter now has our campus as an evacuation site. LPCC Inc bought the orange balls that indicate the high-tension lines. LifeMed requests a red light on the north corner of the fire hall and a 15kn-20kn wind sock. LED 50000-hour light fixture is about \$250.00.
- Ken Lang asked that the committee repair a gap at the bottom of the handicap ramp into the building.
- d) **Gaming Report:** No one is playing our gaming permit at this time. This might be a good time to raffle off the 2 ½ acre property in Bisbee, AZ with a listed price of \$5,000.00. Need to determine the best way to conduct the raffle. What would be the best time other than PFD time? Who would facilitate the process? Should we just sell the property outright? Following discussion, it was decided that the President contact a realtor in the area of the property and work up a listing package. He will report at the next monthly (July) Board meeting.
- e) **LPVFD Report:** Karl VanBuskirk reported on the fire department.
- i) We now have 2 volunteers who have achieved Fire Fighter 1 and 2 who are ETT.
 - ii) Just got medical training props from Bear Creek VFD.
 - iii) Received a \$7500 grant from division of forestry to improve the 2 fire trucks.
 - iv) Need more volunteers to drive the trucks and set up for a fire.
 - v) Training at Phoenix Chapter training facility across the bay.
 - vi) Bunker gear is timing out and needs to be replaced.
 - vii) SBC packs only have a 15-year life and need to be replaced.
 - viii) Have applied for 2 grants to replace the bunker gear and SBC packs.
 - ix) Chief outlined plans to move the fuel tank into the fire hall.
 - x) LPCC is a 501(C)4 corporation so need to find a 501(c)3 corporation to run applications through. President announced that the Board is looking into hanging our status to 501(c)3.
 - xi) Terri Arnold asked about the NOAA Weather Radios and if they are still available? President said yes and the Administrative Assistant will give her what she needs after the meeting
 - xii) LPVFD donated \$2500 for the training facility across the bay. Karl VanBuskirk and Jason Fasnaugh are now vice presidents of the Phoenix Chapter and will keep an eye on our

MINUTES
Lowell Point Community Council, Inc
Annual Meeting
Saturday June 9, 2019

investment. The City of Seward, AVTEC, and Kenai Peninsula Borough do not own the facility. AVTEC has their own facility.

xiii) 50 new 5# fire extinguishers are available to the members. They are a gift to the residents.

f) **Petty Cash Report:** Administrative Assistant reported that there is currently \$251.92 in Petty Cash.

g) **Administrative Assistant report:** Worked less than 15 hours for the month of May., but does not have a formal invoice prepared. Chip Arnold moved that the Administrative Assistant be authorized to collect up to 15 hours for her time in May 2nd by Todd Marcus. Hearing no objection, the motion carried.

i) Administrative Assistant questioned some of the electric usage. Fire Department used the 5 hp pump several times in May. Will compare the bills in July. **Motion by Mica VanBuskirk to pay Electric bills in the amount of the invoices. 2nd by Todd Marcus. Hearing no objection, the motion carried.**

ii) Discussion on data conduit between the fire hall and community center. Recommendation to use Millers Landing small equipment to dig the ditch.

8) New Business

a) **2020 Capital Budget/Operating Budget** President stated that we run about \$8500.00 per year. This year we got \$15,400.00 and used all of the funds. At the May board meeting we discussed an operating budget. **Mica VanBuskirk moved to allocate an amount not to exceed \$10,000.00 to cover utilities, insurance and professional services. 2nd by Chip Arnold. Following discussion the motion carried.** These funds are from the State CAP and are in Wells Fargo. All gaming permit funds are in First National Bank of Alaska.

b) **Bylaw Review and Changes** (if requested): Any changes must be submitted in writing at least 10 days prior to the Annual meeting. Tabled to 2020

c) **Lowell Point Rd Update:**

i) **FLAP** – Federal Land Access Program – meeting about 18 months ago with multiple stake holders. Mica VanBuskirk worked with the KFNPSuperintendent on the 30-page application. Since Lowell Point Road is used to access public lands, then we were eligible to apply for the grant. The City of Seward will be the entity that receives the funds. These

MINUTES
Lowell Point Community Council, Inc
Annual Meeting
Saturday June 9, 2019

funds are completely different from the FEMA funds. Mica read a letter that Senator Sullivan submitted in behalf of the grant application.

ii) **FEMA** has authorized the repair of Lowell Point Rd due to the December 2017 storm. PND is the engineer. It appears that the work will be started late August early September and a lot of the work will be done from the ocean side. There will be road closures. There might also be some hazard mitigation.

d) **Annexation** – Teri Arnold outlined the civics meeting that was recently held in Seward. The program addressed the opportunity that the folks who live outside the city limits might have to have a more vocal voice in the way the city does business and perhaps a seat on the council. This is an on-going program. The exploration group is chaired by Patty Linville.

9) **Election of Board members.** Steve Miller's vacant seat and Mica VanBuskirk, Todd Marcus and Chip Arnold are up for reelection. Kendall Wiley stepped up for the 1-year vacated seat. The President requested a unanimous vote. Hearing no objection, the slate was elected unanimously. Elected were Kendall Wiley to a 1-year seat as well as the 3 incumbents. There is still one seat open.

Officers will be elected at the July Business meeting.

10) Correspondence: None

11) Next Regular Meeting is Thursday July 18, 2019, Next Annual Meeting is scheduled for Saturday June 13, 2020.

12) Adjournment: The meeting adjourned at 8:22 PM

Respectfully submitted:

August 15, 2019

Susan D Lang Administrative Assistant

Approved